



Bids and Awards Committee

Republic of the Philippines
Professional Regulation Commission
Pine Lake View Building, No. 09 Otek St. corner Benjamin R. Salvosa Drive, Rizal
Monument Baguio City
Telephone Nos.: (074) 661-9105
Email: prcbaguio.regionalbac@gmail.com



SECTION III. BID DATA SHEET

ITB Clause	
1.1	The Procuring Entity is the PROFESSIONAL REGULATION COMMISSION (PRC) CORDILLERA ADMINISTRATIVE REGION.
1.2	<p>The name of the Project is Provision for Security Services (2021 – 2024) for PRC Cordillera Administrative Region, with an Approved Budget for the Contract (ABC) in the amount of ONE MILLION FOUR HUNDRED FIFTY-EIGHT THOUSAND PESOS (Php1,458,000.00) for the first year of multi-year contract (3 years contract from October 1, 2021 to September 30, 2024).</p> <p>The identification or reference number of the Contract is: ITB No.2021-08-01</p>
2	<p>The Funding Source is:</p> <p>The Government of the Philippines (GOP) through the Multi-Year Contractual Authority No. MYCA-BMB-B-21-0000002 dated January 19, 2021 with an Approved Budget for the Contract (ABC) in the amount ONE MILLION FOUR HUNDRED FIFTY-EIGHT THOUSAND PESOS (Php1,458,000.00) for the first year of multi-year contract (3 years contract from October 1, 2021 to September 30, 2024).</p>
5.1	Bidding is restricted to eligible bidders as provided by ITB clause 5.1
5.2	None of the circumstances mentioned in the ITB Clause exists in this Project. Foreign bidders, except those falling under ITB Clause 5.2 (b), may not participate in this Project.
5.4	<p>The Bidder must have completed, within the period specified in the Invitation to Bid and ITB Clause 12.1 a (iii), a single contract that is similar to this Project, equivalent to at least fifty percent (50%) of the ABC.</p> <p>For this purpose, similar contracts shall refer to contracts for Security Services.</p>
5.5	<p>The Bidder must submit a computation of its Net Financial Contracting Capacity (NFCC), which must be at least equal to the ABC to be bid, calculated as follows:</p> <p>NFCC = [(Current assets minus current liabilities) (15)] minus the value of all outstanding or uncompleted portions of the projects under going contracts, including awarded contracts yet to be started coinciding with the contract for this Project.</p> <p>The values of the bidder's current assets and current liabilities shall be based on the latest Audited Financial Statements submitted to the BIR.</p>
6.2	Consistent with Section 22.5.3 of the Revised IRR of RA 9184, posting on the PhilGEPS (www.philgeps.gov.ph) and

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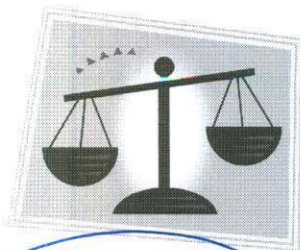
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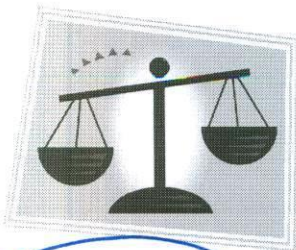
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	<p>the procuring entity's website (www.prc.gov.ph) of any supplemental / bid bulletin shall be considered sufficient notice to all bidders or parties concerned.</p> <p>It shall be the responsibility of all Bidders who secured the Bidding Documents to:</p> <ol style="list-style-type: none">1) Inquire and secure Supplemental / Bid Bulletins that may be issued by the BAC;2) Know the latest website of PhilGEPS and the procuring entity;3) Check from time to time the PhilGEPS and procuring entity's websites for the possible posting of any supplemental/bid bulletin; and4) Inform the BAC in writing, through its Secretariat, of any change in its address or contact numbers.
6.3	No further instructions.
7	No further instructions.
8.1	Subcontracting is NOT allowed.
9.1 (a)	No Pre-bid conference shall be conducted. All clarifications shall be directed to the RBAC Secretary.
10.1	<p>The Procuring Entity's address is:</p> <p>PROFESSIONAL REGULATION COMMISSION (CAR) 5th Floor, Pine Lake View Building, No. 09 Otek Street corner Benjamin R. Salvosa Drive, Rizal Monument, Baguio City Contact Person: Niño Emmanuelle A. Celeste Designation: RBAC Secretary Telephone No.: (074) 661-9105</p>
<div>ELIGIBILITY CLASS "A"</div> 12.1(a)	<p>The Bids and Awards Committee hereby declares, the contrary notwithstanding, that it affirmatively requires the prospective Bidders to submit during the submission and opening of bids documents in addition to those provided by Section 25.2(a) of the IRR of RA 9184.</p> <p>Those enumerated under BDS Clause 12.1 (b) shall form part of the Eligibility and Technical Requirements.</p>
12.1(a) i	<p>The Certified True Copy of PhilGEPS Certificate of Registration shall be submitted.</p>
12.1(a) ii	<p>"No other acceptable proof of registration is recognized."</p> <p>The certified true copy of Certificate of Registration shall be submitted.</p>
12.1(a) iii	<p>Valid and current Mayor's Permit where the prospective Bidder's principal office is located.</p> <p>The certified true copy of the Mayor's Permit shall be submitted.</p> <p>In exceptional cases where the LGU concerned has not yet released the Mayor's Permit, Bidders in lieu of the valid Mayor's Permit may submit a substantial proof of renewal of Mayor's Permit, such as Official Receipt of payment.</p>



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12.1(a) iv	The statement of all ongoing and completed government and private contracts, including contracts awarded but not yet started, if any, whether similar or not similar in nature and complexity to the contract to be bid from January, 2018 up to the date of the submission and opening of bids. The statement shall include all information required in the PBDs prescribed by the GPPB. The statement identifying the single largest completed contract similar to the contract to be bid, except under conditions provided for in Section 23.5.1.3 of the IRR.
12.1(a) v	Audited financial statements, stamped "received" by the Bureau of Internal Revenue (BIR) or its duly accredited and authorized institutions, for the preceding calendar year, which should not be earlier than two (2) years from bid submission;
12.1(a)vi	For compliance with the financial eligibility requirement, the bidders in the alternative may submit NFCC computation in accordance with ITB Clause 5.5.
12.1 (a) vii	Latest Tax clearance per Executive Order 398, Series of 2005, as finally reviewed and approved by the BIR shall only be accepted.
12.1(b) TECHNICAL	Bid Security.
	Conformity with technical specifications, as enumerated and specified in Sections VI and VII of the Bidding Documents.
	Acknowledgement and compliance with Sections IV and V of the Bidding Documents; the General Conditions of the Contract;
13.2 (a)	Omnibus sworn statement in accordance with Section 25.3 of the IRR of RA 9184 and using the form prescribed in the Philippine Bid Documents (PBD).
	The ABC for the 1 st year of the 3-year contract is ONE MILLION FOUR HUNDRED FIFTY-EIGHTY THOUSAND PESOS (PhP1,458,000.00) inclusive of all taxes.
	Any bid with a financial component exceeding this amount shall not be accepted.
15.4 (a) (iii)	"No incidental services are required."
15.4 (b)	"No incidental services are required."
16.1 (b)	The bid prices for Goods supplied from outside the Philippines shall be quoted in Philippine peso.
16.3	Payment shall be made in Philippine peso.
17.1	Bids will be valid for one hundred twenty (120) calendar days from the date of Opening of Bids.
18.1	The bid security shall be limited to Bid Securing Declaration or Manager's Check in the following amount: 1. No percentage required, if the bid security is Bid Securing Declaration; or 2. Twenty-nine Thousand One Hundred Sixty Pesos (PhP29,160.00), if bid security is in Manager's check.
18.2	The bid security shall be valid until the Lowest Calculated and Responsive Bidder has posted the appropriate Performance Security.



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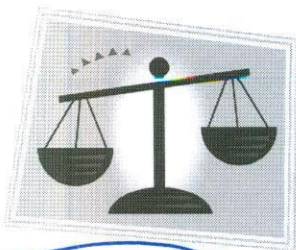
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18.5 (a) (iv-xii)	<p>The following as additional grounds for forfeiture of bid security:</p> <ol style="list-style-type: none">1. Submission of eligibility requirements containing false information or falsified documents.2. Submission of bids that contain false information or falsified documents, or the concealment of such information in the bids in order to influence the outcome of eligibility screening or any other stage of the public bidding.3. Allowing the use of one's name, or using the name of another for purposes of public bidding.4. Withdrawal of a bid, or refusal to accept an award, or enter into contract with the Government without justifiable cause, after the Bidder had been adjudged as having submitted the Lowest Calculated and Responsive Bid.5. Refusal or failure to post the required performance security within the prescribed time.6. Refusal to clarify or validate in writing its bid during post-qualification within a period of seven (7) calendar days from receipt of the request for clarification.7. Any documented unsolicited attempt by a bidder to unduly influence the outcome of the bidding in his favor.8. Failure of the potential joint venture partners to enter into the joint venture after the bid is declared as successful.9. All other acts that tend to defeat the purpose of the competitive bidding, such as habitually withdrawing from bidding, submitting late Bids or patently insufficient bid, for at least three (3) times within a year, except for valid reasons.
19.1	Bidders shall submit their bids through their duly authorized representative using the appropriate OFFICIAL FORMS.
20.3	Each Bidder shall submit <i>one</i> (1) original/certified true copy and two (2) duplicate copies of the first and second components of its bid. The envelopes should be signed and sealed.
21	<p>The deadline for submission of bids is on September 15, 2021 (5:00PM).</p> <p>The address for submission of bids is:</p> <p>PRC - CAR Regional Bids and Awards Committee Attn: Atty. CRESENTE B LUMEREZ PRC Conference Room, 5th Floor Pine Lake View Building No. 09 Otek Street corner Benjamin R. Salvosa Drive, Rizal Monument, Baguio City</p> <p>All bids shall be received in the Administrative and Finance Division, 5th Floor Pine Lake View Building, No. 09 Otek Street corner Benjamin R. Salvosa Drive, Rizal Monument, Baguio City</p>



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24.1	The opening of bids is on September 16, 2021 (10:00AM). at the PRC Conference Room 5 th Floor Pine Lake View Building, No. 09 Otek Street corner Benjamin R. Salvosa Drive, Rizal Monument, Baguio City
24.2	No further instructions.
27.1	No further instructions.
28.3 (b)	Financial Bid modification shall not be allowed in case of arithmetical errors.
28.4	No further instructions.
29.2	Bidders must submit tax returns filed through the Electronic Filing and Payment System (EFPS). The latest income and business tax returns are those within the last six months preceding the date of bid submission and original copy or authenticated copy of the eligibility requirement. Additional Requirements: a) License to operate as Security Guard Agency per RA 5487 as amended by PD No. 11; b) NTC license for hand-held radios and Radio Operator's Certificate required under RA 3486; c) Copy of Certificate of Membership / Registration from Philippine Association of Detective and Protection Agency Operation
32.4 (f)	"No additional requirement".
34.2	The effective date of the Contract is on the date indicated in the Notice to Proceed.
	In case of tie among bidders, the RBAC shall resort to draw lots.

ACKNOWLEDGMENT AND COMPLIANCE
WITH THE OF TERMS OF REFERENCE
FOR THE PROCUREMENT OF PRC
CORDILLERA ADMINISTRATIVE REGION (PRC CAR)
SECURITY SERVICES FOR THE YEAR 2021 - 2024

SIGNATURE OVER PRINTED NAME
OF AUTHORIZED REPRESENTATIVE,
DESIGNATION AND PRINTED NAME OF COMPANY